***GOLD RIDGE FIRE PROTECTION DISTRICT***

4500 Hessel Road, Sebastopol, CA 95472

Sta. 1 – Headquarters 707-823-1084 Fax 707-829-1175

Sta. 2 - Fire Prevention 707-823-5401 Fax 707-829-7304

*Dan George*

*Fire Chief*

**August 3, 2016**

The regular meeting of the Gold Ridge Fire Protection District was held at Station 2. The meeting was called to order at 7:00 p.m. with Chairman Al Fiori leading the Pledge of Allegiance to the flag.

Directors in Attendance: Charles Lachman Ronald Balzer Al Fiori

Steve Petrucci Mike Doyle Robert Gloeckner

Domenic Carinalli

Directors Absent: None

**Public Input** – none

**Approve Minutes of Previous Meetings:**

The minutes from the July meeting were reviewed. Director Gloeckner made a motion to approve the July meeting minutes. The motion was seconded by Director Lachman and passed unanimously.

**Correspondence** – None.

**Approval of the July 2016 Revenues and Expenses**

Jennifer Crayne reported on the Bank Accounts Register Report and Petty Cash Fund. Discussion was held. Director Carinalli made a motion to approve the revenues and expenses listed in the Bank Accounts Register Report. The motion was seconded by Director Charles Lachman, and passed unanimously.

Expense Report #2016/17-02 was reviewed. Director Gloeckner made a motion to pay expenses #13 through #26 totaling $23,627.26. The motion was seconded by Director Lachman and passed unanimously.

**Operations Reports:**

**Equipment Maintenance –** Chief George reported #8162 has a leak in the bell housing and needs to be repaired.

**Building Maintenance –**Chief George stated there is little to report. He will begin working on the well project.

**Personnel –** Chief George reported that all permanent part time positions have been filled. Bennett Valley Fire has two engineer positions, so there will be a test to fill those. The test will be open to eligible candidates from both Districts. The sleeper shifts have been difficult to fill, even with the permanent part timers staying to fill those sleepers. For the next meeting they will work on changing the incentives for the sleeper shifts.

**General Information –** Chief George discussed the Station 1 cell tower contract. The cell tower company proposed a $5,000 signing bonus, a lease extension from 2035-2065, and provisions for an escalator (based on Bay Area CPI) in 2025. The tower lease is currently $1,570 per month and will increase in 2025. Director Lachman proposed that the escalator begins in 2020 and the Board should be able to set a minimum CPI or greater. Chief George will relay this information back to the cell tower company. Chief George and Chairman Fiori gave a recap of a presentation given by Bodega Bay Fire proposing an increase to their service zone, changes to their staffing model and efforts to consolidate with surrounding agencies. All of the Directors agreed that there is no benefit to Gold Ridge Fire, but they would like to stay involved/informed as Bodega Bay Fire’s works on their proposal.

**Financial Report –** Jennifer Crayne reviewed the Budget/Expense Reports and the fund balance. The District ended the fiscal year in good position. A discussion ensued.

**Training –** Battalion Chief DeCarli reported that they held a Mass Casualty Incident training. Tonia Bello was able to coordinate with the ambulance to train with the crews so things run smoothly on a call, everyone is knowledgeable about where things are located, and how best to work together as a team.

**Fire Marshal’s Report –** Battalion Chief DeCarli reported that weed complaints continue to come in and be dealt with. Gravenstein School has installed a 35,000 gallon tank and re-plumed the hydrant to be a fire pump (not a draft system).

**Firefighters Associations –** Janney Kovacs had nothing new to report. Chief George announced that there will be a BBQ lunch at Station 3 on Saturday August 6th from Noon-4:00 pm for Ruth’s retirement party. There will be a presentation to recognize Ruth’s 30 years of service at 1:30 pm.

**Explorer Post –** Nothing to report.

**Old Business:**

**UPDATE ON THE PROPERTY ADJACENT TO STATION 2:** Chief George reported that all stipulations have been agreed on. Closing documents are ready for Chairman Fiori to sign after the meeting and the District should receive the $20,000 soon.

**New Business:**

1. **RESOLUTION 2016/17-02:** TheFinal Budgetary Transfers to complete FY 2015/16 to comply with the law and adjust for actual revenues and expenses were reviewed.

A motion was made by Director Gloeckner to approve Resolution #16/17-02 completing the final budgetary transfers for FY 2015/16. The motion was seconded by Director Balzer and passed unanimously.

**Roll Call Vote:**

Ronald Balzer: aye

Steve Petrucci: aye

Domenic Carinalli: aye

Al Fiori: aye

Robert Gloeckner: aye

Mike Doyle: aye

After the final budgetary transfers, the revenues for 2015/16 exceeded expenses by $191K. There will be another 20K from the sale of the property coming in. Chief George recommended taking 210K plus an additional 20K from the fund balance to pay off long term debt. A discussion ensued.

A motion was made by Director Balzer to pay off the consolidated loan balance of $234,864. The motion was seconded by Director Gloeckner and passed unanimously.

**Other:** Janney Kovacs presented a draft of the newsletter. Director Carinalli recommended adding information about the District paying down long term debt and the fact that the District pays off the PERS Unfunded Liability in an annual lump sum which saves on interest fees.

**Adjournment:** There being no further business, Director Carinalli made a motion to adjourn the meeting at 8:05 p.m. The motion was seconded by Director Gloeckner and passed unanimously.

*Minutes respectfully submitted by Jennifer Crayne*

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Ronald Balzer, Director Mike Doyle, Director

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Charles Lachman, Director Steve Petrucci, Director

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Al Fiori, Chairman Robert Gloeckner, Director

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Domenic Carinalli, Director