



GOLD RIDGE FIRE PROTECTION DISTRICT

4500 Hessel Road · Sebastopol, CA 95472

Phone (707) 823-1084 · Fax (707) 829-1175 · www.goldridgefire.org

Serving the communities of Hessel, Twin Hills, Freestone, & Rural Sebastopol

Fire Chief Shepley Schroth-Cary

NOTICE & AGENDA OF THE BOARD OF DIRECTORS REGULAR MEETING To be held on February 1, 2023 – 7pm Location: Station 2 – 1680 Watertrough Rd. Sebastopol

If you prefer to attend this meeting virtually:

From your computer, tablet or smartphone: <https://us06web.zoom.us>

You can also dial in using your phone: +1 669 444 9171

Meeting ID: 898 1135 6065

Passcode: 856559

Assistance for the disabled: If you are disabled in any way and need accommodation to participate in the meeting, please call the Board Clerk at least 48 hours in advance at (707) 823-1084 so the necessary arrangements can be made.

- 1) **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**
- 2) **ROLL CALL OF DIRECTORS**
- 3) **PUBLIC INPUT:** *At this time, members of the public may address the Board with any item not appearing on the agenda. It is recommended that you limit your comment to 3 minutes or less. Under State Law, matters presented under this item cannot be discussed or acted upon by the Board at this time.*
- 4) **APPROVAL OF MINUTES FROM PREVIOUS MEETING:**
 - a) January 4, 2023 Regular Meeting Minutes (**Action Item**)
- 5) **CORRESPONDENCE:** *Review of any correspondence that might have been received after distribution of board packet.*
- 6) **REVIEW AND APPROVAL OF FINANCIAL REPORTS:**
 - a) January 2023 Bank Accounts Register (**Action Item**)
- 7) **REPORTS:**
 - a) OPERATIONS REPORTS
 - i) Equipment maintenance
 - ii) Building maintenance
 - iii) Personnel

- b) TRAINING REPORT
- c) FIRE MARSHAL REPORT
- d) FIREFIGHTERS ASSOCIATIONS
- e) EXPLORER POST
- f) CONSOLIDATION AD-HOC
- g) FIRE CHIEF'S REPORT

8) **OLD BUSINESS:** None

9) **NEW BUSINESS:**

- a) Board adoption of Resolution 22/23-05, which identifies the terms and conditions for District employees who respond to incidents away from their official duty station, amending the prior resolution to account for the addition of non-suppression staff, and to fulfill the requirement for the District's California Fire Assistance Agreement (CFAA) (**Action Item**)
- b) The District is seeking Board approval and direction to hire a limited-term Division Chief of Operations (**Action Item**)

10) **GOOD OF THE ORDER:**

11) **ADJOURNMENT:**

Materials related to an item on this agenda submitted to the Gold Ridge Fire Protection District after the distribution of the agenda & packet are available for public inspection in Fire Station 1 office at 4500 Hessel Road during normal business hours.



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January 4, 2023 Regular Meeting Minutes

- 1) **Call to Order:** The Regular Meeting of the Gold Ridge Fire Protection District was held at Station 1, 4500 Hessel Rd. Sebastopol, California. The meeting was called to order at 7:00pm with Director Gloeckner leading the Pledge of Allegiance.
- 2) **Roll Call of Directors:**

Robert Gloeckner	Dominic Carinalli
Steve Petrucci	Joe Petersen
Charlie Lachman	

Directors Absent: Christopher Tachouet
David Warburg
- 3) **Public Input:** None
- 4) **Approval of the Minutes from Previous Meeting(s):** The minutes from the December 7, 2022 regular meeting were reviewed. A motion was made by Director Carinalli to approve the minutes. The motion was seconded by Director Petrucci and passed unanimously.
- 5) **Correspondence:** None
- 6) **Approval of the Financial Reports:** The revenues and expenses for the month of December 2022 were reviewed and discussed. Director Petersen made a motion to approve the December 2022 Bank Accounts Register Report. The motion was seconded by Director Lachman and passed unanimously.
- 7) **Reports:**
 - a) **Operations Report:** Several staff with usual reports were responding to the storm.
 - i) **Equipment Maintenance:** See attached report Assistant Chief Pforsich.
 - ii) **Building Maintenance:** See attached report Assistant Chief George.
 - iii) **Personnel:** Nothing to report
 - b) **Training:** Nothing to report
 - c) **Fire Marshal's Report:** See attached report from Battalion Chief DeCarli.
 - d) **Firefighters Associations:** Nothing to report
 - e) **Explorer Post:** Nothing to report

- f) **Consolidation Ad-Hoc:** Director Petersen reported that the lease agreements are moving along.
- g) **Fire Chief's Report:** Nothing to report

- 8) **OLD BUSINESS:** None

- 9) **NEW BUSINESS:**
 - a) Fiscal Year 2021/2022 Draft Audit Report: John Blomberg from Blomberg and Griffin presented the FY 2021/2022 Draft Financial Audit for board approval. Director Petrucci made a motion to approve the 2021/2022 Financial Audit. The motion was seconded by Director Lachman and passed unanimously.
 - b) The district is seeking board approval of Resolution 22/23-04 Observing the Adoption of the County of Sonoma's 2022 Fire Safety Ordinance. Director Petersen made a motion to approve Resolution 22/23-04. The motion was seconded by director Petrucci and passed with the following vote: 5 ayes, 0 noes, 2 absent
 - c) The Sonoma County Fire Districts' Association is seeking a vote for 1 President and 1 Vice President for the SCFDA board and selection of a representative to cast the ballot at the SCFDA regular meeting on January 26, 2023. Director Petersen made a motion to vote for Steve Klick for President and Chief Schroth-Cary for Vice President. The motion was seconded by Director Carinalli and passed unanimously. Director Gloeckner will represent the board and submit the vote at the meeting.

- 10) **Good of the Order:** None

- 11) **Adjournment:** There being no further business, Director Petersen made a motion to adjourn the meeting at 7:44 PM. The motion was seconded by Director Lachman and passed unanimously.

Respectfully submitted:

Leslie McCormick, Board Clerk

Date approved by board

January Board Meeting – Reports

Equipment Maintenance Report Submitted by Assistant Chief Andy Pforsich

8192 went to Benedetti's for new rear tires. 8169 is still at Twin Oaks for further evaluation. They will confer with International and Allison for potential options to increase performance. Oil samples have been drawn and sent to the lab. Burtons sent a mobile mechanic last Wednesday to diagnose several problematic foam systems. Most significant was the repair to 8182's system which required a new control head, motor driver and foam pump.

Building Maintenance Report submitted by Assistant Chief

The Skiting on the AMR Modular is complete. The pump at Station 2 has been repaired.

Prevention Report Submitted by Battalion Chief DeCarli

I met with the County Fire Marshal and worked on putting together a resolution for the Board's review to acknowledge and enforce the County's updated fire code which goes into effect in January. You will review the resolution under new business.

Engine Companies continue to work on business pre-plan fire inspections throughout the fire district.

Percentage of total call for December 2022:

Fires: 3%

Medical/TC: 57%

Hazardous Conditions: 9%

Public Assist and Good Intent: 31%

Total Calls 2022: 1456

Total Calls 2021: 1300

Net Increase 156

Total Calls for the month of Dec 2022: 114

Total Calls for the month of Dec 2021: 119

Net Decrease: 5

COVID-19

Nothing to report.

**Gold Ridge Fire Protection District
Bank Accounts Register as of January 31, 2023**

Type	Date	Num	Name	Memo	Split	Checks	Deposits	Balance
Petty Cash								
Transfer	01/03/2023			Funds Transfer	1120 · Summit		200.00	519.11
Total Petty Cash							200.00	319.11
1120 · Summit								
Check	01/01/2023			Service Charge	6540 · Payroll Services		50.00	166,880.56
Deposit	01/03/2023			Deposit	-SPLIT-	6,655.26		166,830.56
Transfer	01/03/2023			Funds Transfer - address sig Petty Cash		200.00		173,485.82
Deposit	01/03/2023			Deposit	4040 · Cell Tower	1,570.00		173,685.82
Check	01/06/2023	7774	Lake Parts, Inc.	Acct: 11963 Dec 2022	6140 · Fleet Maintenance		131.90	175,255.82
Check	01/06/2023	7775	Burton's Fire Apparatus	80884	6140 · Fleet Maintenance		4,527.96	175,123.92
Check	01/06/2023	7776	Toshiba Financial Services	Cust Acct# 490319365	6820 · Equipment Lease		342.92	170,595.96
Check	01/06/2023	7777	Blue Star Gas	1402649	7201 · Gas/Oil		538.33	170,253.04
Check	01/06/2023	7778	Power Business Technology	107033	6400 · Office Expense		25.95	169,714.71
Deposit	01/06/2023			Deposit	2920 · Government Agency - NBF	168,750.00		169,688.76
Deposit	01/06/2023			Deposit	5910 · Payroll Expenses	26,400.00		338,438.76
Deposit	01/06/2023			Deposit	6820 · Equipment Lease	4,835.15		364,838.76
Transfer	01/06/2023			Funds Transfer	1122 · Summit Payroll		185,000.00	369,673.91
Deposit	01/06/2023			Deposit	2500 · ST -Other	15,561.16		184,673.91
Check	01/11/2023	7779	FDAC EBA	Jan 2023	5930 · Health Insurance		31,859.71	200,235.07
Check	01/13/2023	7780	Life Assist Inc	Acct: 95472FPD Inv 128107	6261 · Medical Supplies		117.31	168,375.36
Check	01/13/2023	7781	AT&T		-SPLIT-		198.18	168,258.05
Check	01/13/2023	7782	North Bay Petroleum		-SPLIT-		3,757.14	168,059.87
Check	01/13/2023	7783	Recology Sonoma Marin	Acct: 1810286203 - Dec 202	6080 · Household Expense		58.59	164,302.73
Check	01/13/2023	7784	BWS Distributors	280789	6881 · Safety Equipment		33.76	164,244.14
Check	01/13/2023	7785	Adobe Associates, Inc.	58384	6180 · Building Maintenance		785.74	164,210.38
Deposit	01/17/2023			Deposit	4100 · Workers' comp Ins. Refund	3,079.42		163,424.64
Deposit	01/17/2023			Deposit	4102 · Donations/Reimbursements	40.00		166,504.06
Deposit	01/18/2023			Deposit	2910 · Government Agency - MRFD	10,560.00		166,544.06
Check	01/23/2023	7798	U.S. Bank	Acct 4246 0445 5565 3785 tl Cal Card			18,589.23	177,104.06
Check	01/24/2023	7786	Gomez., Leonardo	reimb. for lodging/training	7120 · Training		1,397.94	158,514.83
Check	01/24/2023	7787	Leavitt Communications	Inv. 7073212	8560 · Equipment		8,511.50	157,116.89
								148,605.39

**Gold Ridge Fire Protection District
Bank Accounts Register as of January 31, 2023**

Type	Date	Num	Name	Memo	Split	Checks	Deposits	Balance	
Check	01/24/2023	7788	L.N. Curtis & Sons	776215, 738314, 777120	6880 · Small Tools		6,650.15	141,955.24	
Check	01/24/2023	7789	Sonoma Co Fire Districts Associatic	01/26/22 meeting (5)	6290 · Other Dept. Expense		225.00	141,730.24	
Check	01/24/2023	7790	First Responders Resiliency, Inc.	2023-1084 (2) participants	9030 · Wellness Program		10,319.12	131,411.12	
Check	01/24/2023	7791	Rancho Adobe Fire Protection Distr	Admin Workshop training Br	7120 · Training		213.89	131,197.23	
Check	01/24/2023	7792	Air Exchange, Inc.	INV 91608324	6145 · Maintenance Equipment		360.30	130,836.93	
Check	01/24/2023	7793	State Fire Training	G. Degraffenreid Instructor A	6280 · Memberships		125.00	130,711.93	
Check	01/24/2023	7794	Occu-Med, Ltd.	Brungardt, A. Pforsich	6654 · Medical Exams		409.90	130,302.03	
Check	01/24/2023	7795	PG&E	5726858972-8	7320 · Utilities		922.73	129,379.30	
Check	01/24/2023	7796	PG&E	0631728992-1	7320 · Utilities		56.04	129,323.26	
Deposit	01/24/2023			Deposit	-SPLIT-	382.66		129,705.92	
Check	01/25/2023	EFT	California Dept. of Tax and Fee Adn	Use tax 102-240152	7970 · Taxes/Assessments		869.00	128,836.92	
Check	01/25/2023	7797	GovInvest Inc.	Inv #2022-3775	6280 · Memberships		7,426.30	121,410.62	
Check	01/30/2023	7799	American Medical Response West	January 2023	6640 · ALS Professional Services		21,666.67	99,743.95	
Check	01/30/2023	7800	Leavitt Communications	Inv. 7073234	8560 · Equipment		2,104.85	97,639.10	
Check	01/30/2023	7801	Peterson CAT	PC270050601 Door latch	6140 · Fleet Maintenance		130.78	97,508.32	
Check	01/30/2023	7802	Jones Garage Door Inc.		6145 · Maintenance Equipment		212.50	97,295.82	
Check	01/30/2023	7803	Greg LeDoux & Associates	Job No. 22.1102	8510 · Building		2,517.85	94,777.97	
Check	01/30/2023	7804	PG&E	4997833296-0	7320 · Utilities		1,207.20	93,570.77	
Check	01/30/2023	7805	Burton's Fire Apparatus	59323	6140 · Fleet Maintenance		70.64	93,500.13	
Check	01/30/2023	7806	Toshiba Financial Services	Cust Acct# 1025894	6820 · Equipment Lease		390.23	93,109.90	
Check	01/30/2023	7807	Cinquini & Passarino Inc.	survey work at station 3	8510 · Building		712.00	92,397.90	
Check	01/30/2023	7808	Sonoma Co Public Works	456 Bohemian Hwy Acct# 26	7320 · Utilities		186.06	92,211.84	
Check	01/30/2023	7809	Bills, Joe	Training reimb. DO 1B	7120 · Training		219.00	91,992.84	
Check	01/30/2023	7810	Leete Generators, Inc.	sta 2 modular	-SPLIT-		1,811.57	90,181.27	
Check	01/30/2023	7811	Mead Clark Lumber		6180 · Building Maintenance		88.66	90,092.61	
Total 1120 · Summit							238,033.65	314,821.60	90,092.61

1122 · Summit Payroll

Check	01/03/2023	EFT	PERS	12/23/22 Payroll	-SPLIT-		22,560.43	158,891.69
Check	01/03/2023	EFT	Cal PERS 457 Plan	12/23/22 Payroll	5923 · PERS		8,333.00	136,331.26
Transfer	01/06/2023			Funds Transfer	1120 · Summit			127,998.26
Check	01/06/2023	EFT	Innovative Business Solutions, Inc.	01/06/23 Payroll	-SPLIT-	185,000.00	84,462.65	312,998.26
								228,535.61

**Gold Ridge Fire Protection District
Bank Accounts Register as of January 31, 2023**

Type	Date	Num	Name	Memo	Split	Checks	Deposits	Balance
Check	01/06/2023	50166	Bettencourt, Jacob	01/06/23 Payroll	5923 · PERS		360.54	228,175.07
Check	01/06/2023	50167	Frazier, Casey	01/06/23 Payroll	5910 · Payroll Expenses		184.70	227,990.37
Check	01/06/2023	50168	McBride, Devin K	01/06/23 Payroll	5910 · Payroll Expenses		547.37	227,443.00
Check	01/10/2023	EFT	PERS	01/06/23 Payroll	-SPLIT-		23,141.34	204,301.66
Check	01/10/2023	EFT	Cal PERS 457 Plan	01/06/23 Payroll	5923 · PERS		1,500.00	202,801.66
Transfer	01/18/2023			Funds Transfer	1126 · Summit ICS	150,000.00		352,801.66
Check	01/20/2023	EFT	Innovative Business Solutions, Inc.	01/20/23 Payroll	-SPLIT-		127,583.52	225,218.14
Check	01/20/2023	50169	Frazier, Casey	01/20/23 Payroll	5910 · Payroll Expenses		92.35	225,125.79
Check	01/20/2023	50170	Jones, Jason	01/20/23 Payroll	5910 · Payroll Expenses		2,650.12	222,475.67
Check	01/20/2023	50171	Smith, Barrett A	01/20/22 Payroll	5910 · Payroll Expenses		2,474.16	220,001.51
Total	1122 · Summit Payroll					335,000.00	273,890.18	220,001.51
1126 · Summit ICS								
Transfer	01/18/2023			Funds Transfer	1122 · Summit Payroll		150,000.00	4,754,562.47
Total	1126 · Summit ICS						150,000.00	4,604,562.47
TOTAL						573,033.65	738,911.78	4,914,975.70

Charles Lachman
Joe Petersen
Steve Petrucci
Robert Gloeckner
Domenic Carinalli
David Warburg
Christopher Tachouet
Shepley Schroth-Cary, Fire Chief
Date Approved

Gold Ridge Fire Protection District
Cal Card Report
 January 2023

Num	Name	Memo	Paid Amount
50 · Salaries/Emp Benefits			
5931 · Disability Insurance			
	Myers-Stevens & Co., Inc.	2023 Disability Insurance Policy	5,233.00
	Total 5931 · Disability Insurance		5,233.00
	Total 50 · Salaries/Emp Benefits		5,233.00
60 · Services/Supplies			
6020 · Clothing/Personal			
	Distinctive Recognition	work response uniforms	711.63
	Total 6020 · Clothing/Personal		711.63
6040 · Communications			
	Verizon Wireless		945.54
	Comcast	Station 1	197.86
	Comcast	Station 2	435.94
	Comcast	Station 3	73.66
	Sonic Net	Internet/email services	12.00
	apple.com	storage	0.99
	apple.com	storage	0.99
	Total 6040 · Communications		1,666.98
6060 · Food			
	Costco	staples/household supplies	316.19
	Starbucks	meeting with grant writer	15.75
	Fircrest Market	zone 8 meeting	52.05
	Food	food for storm crew	126.65
	Total 6060 · Food		510.64
6080 · Household Expense			
	Costco	staples/household supplies	524.90
	Target		124.24
	Costco	cleaning supplies	486.55
	Total 6080 · Household Expense		1,135.69
6140 · Fleet Maintenance			
	Golden Gate North		487.58
	Creams Towing	B8 tow	300.00
	Kalemba's Tire Service	B8	24.97
	Sebastopol Bearing	truck parts	55.16
	Total 6140 · Fleet Maintenance		867.71

Gold Ridge Fire Protection District
Cal Card Report
 January 2023

Num	Name	Memo	Paid Amount
6145 · Maintenance Equipment	Amazon.com	door opener	26.32
Total 6145 · Maintenance Equipment			26.32
6149 · Radio Maintenance	49er Communications, Inc.	BK cable	468.63
Total 6149 · Radio Maintenance			468.63
6180 · Building Maintenance	Lowe's	sta 2 maint	86.05
	Wine Country Ranch Equipmt.	sta 2 modular	668.36
	Lowe's	sta 2 modular	9.75
Total 6180 · Building Maintenance			764.16
6280 · Memberships	Zoom	zoom subscription	149.90
	Whitepages	cross directory search	29.99
	PayPal	chief's meeting	70.00
Total 6280 · Memberships			249.89
6290 · Other Dept. Expense	Washoe House	food for storm crew	240.02
Total 6290 · Other Dept. Expense			240.02
6400 · Office Expense	Cal Chamber of Commerce	refund overcharge	-16.92
	Amazon.com	calendars	47.26
	Vista Print	business cards	214.69
	Office Depot	clock	21.79
Total 6400 · Office Expense			266.82
6405 · Computer Expenses	Costco	computer for training	530.43
Total 6405 · Computer Expenses			530.43
6410 · Postage	USPS	stamps	180.00
	AIM Mail Center #10		58.26
Total 6410 · Postage			238.26

Gold Ridge Fire Protection District
Cal Card Report
 January 2023

Num	Name	Memo	Paid Amount
6461 · Operating Supplies			
	Grainger	address sign brackets	115.55
Total 6461 · Operating Supplies			115.55
6610 · Legal Services			
	Colorado Real Estate Docume...	Name change on Sta 3 deed	1,320.46
Total 6610 · Legal Services			1,320.46
6880 · Small Tools			
	Amazon.com	equip for engines	136.60
	Maselli	chain saw	185.00
	4 Wheel Parts	B8	325.48
	Home Depot	rescue equipment	114.38
	Fire Hose Direct	Storz coupling hose and equip	3,081.44
Total 6880 · Small Tools			3,842.90
6881 · Safety Equipment			
	Amazon.com	PPE	104.42
Total 6881 · Safety Equipment			104.42
7120 · Training			
	Home Depot	OSB for vent prop	83.12
Total 7120 · Training			83.12
7201 · Gas/Oil			
	Lowe's	fuel for saws	103.48
	Gas	B8	109.12
Total 7201 · Gas/Oil			212.60
Total 60 · Services/Supplies			13,356.23
TOTAL			18,589.23

Gold Ridge Fire Protection District
Split Detail - Operating Account
 January 2023

Num	Date	Name	Memo	Account	Paid Amount
	01/01/2023		Service Charge	1120 · Summit	
			Service Charge	6540 · Payroll Services	-50.00
TOTAL					-50.00
EFT	01/25/2023	California Dept. of Tax...	Use tax 102-240152	1120 · Summit	
			Use tax 102-240152	7970 · Taxes/Assessm...	-869.00
TOTAL					-869.00
7774	01/06/2023	Lake Parts, Inc.	Acct: 11963 Dec 2022	1120 · Summit	
			Acct: 11963 Dec 2022	6140 · Fleet Maintenance	-131.90
TOTAL					-131.90
7775	01/06/2023	Burton's Fire Apparatus	80884	1120 · Summit	
			80884	6140 · Fleet Maintenance	-4,527.96
TOTAL					-4,527.96
7776	01/06/2023	Toshiba Financial Ser...	Cust Acct# 490319365	1120 · Summit	
			Cust Acct# 490319365	6820 · Equipment Lease	-342.92
TOTAL					-342.92
7777	01/06/2023	Blue Star Gas	1402649	1120 · Summit	
			1402649	7201 · Gas/Oil	-538.33
TOTAL					-538.33
7778	01/06/2023	Power Business Tech...	107033	1120 · Summit	
			toner	6400 · Office Expense	-25.95
TOTAL					-25.95
7779	01/11/2023	FDAC EBA	Jan 2023	1120 · Summit	
			Jan 2023	5930 · Health Insurance	-31,859.71
TOTAL					-31,859.71
7780	01/13/2023	Life Assist Inc	Acct: 95472FPD Inv 1281077	1120 · Summit	
			Acct: 95472FPD Inv 1281077	6261 · Medical Supplies	-117.31
TOTAL					-117.31

Num	Date	Name	Memo	Account	Paid Amount
7781	01/13/2023	AT&T		1120 · Summit	
			81727	6040 · Communications	-23.63
			54006	6040 · Communications	-174.55
TOTAL					-198.18
7782	01/13/2023	North Bay Petroleum		1120 · Summit	
			Station 1 fuel	7201 · Gas/Oil	-1,307.99
			Station 2 fuel	7201 · Gas/Oil	-2,449.15
TOTAL					-3,757.14
7783	01/13/2023	Recology Sonoma Marin	Acct: 1810286203 - Dec 2022	1120 · Summit	
			Acct: 1810286203 - Dec 2022	6080 · Household Expe...	-58.59
TOTAL					-58.59
7784	01/13/2023	BWS Distributors	280789	1120 · Summit	
			280789	6881 · Safety Equipment	-33.76
TOTAL					-33.76
7785	01/13/2023	Adobe Associates, Inc.	58384	1120 · Summit	
			septic at Sta 1	6180 · Building Mainten...	-785.74
TOTAL					-785.74
7786	01/24/2023	Gomez., Leonardo	reimb. for lodging/training	1120 · Summit	
			reimb. for lodging/training	7120 · Training	-1,397.94
TOTAL					-1,397.94
7787	01/24/2023	Leavitt Communications	Inv. 7073212	1120 · Summit	
			radio purchase	8560 · Equipment	-8,511.50
TOTAL					-8,511.50
7788	01/24/2023	L.N. Curtis & Sons	776215, 738314, 777120	1120 · Summit	
			776215, 738314, 777120	6880 · Small Tools	-6,650.15
TOTAL					-6,650.15

Num	Date	Name	Memo	Account	Paid Amount
7789	01/24/2023	Sonoma Co Fire Distri...	01/26/22 meeting (5)	1120 · Summit	
			01/26/22 meeting (5)	6290 · Other Dept. Exp...	-225.00
TOTAL					-225.00
7790	01/24/2023	First Responders Resi...	2023-1084 (2) participants	1120 · Summit	
			2023-1084 (2) participants	9030 · Wellness Program	-10,319.12
TOTAL					-10,319.12
7791	01/24/2023	Rancho Adobe Fire Pr...	Admin Workshop training Bro...	1120 · Summit	
			Brown Act training	7120 · Training	-213.89
TOTAL					-213.89
7792	01/24/2023	Air Exchange, Inc.	INV 91608324	1120 · Summit	
			INV 91608324	6145 · Maintenance Eq...	-360.30
TOTAL					-360.30
7793	01/24/2023	State Fire Training	G. Degraffenreid Instructor App	1120 · Summit	
			G. Degraffenreid Instructor App	6280 · Memberships	-125.00
TOTAL					-125.00
7794	01/24/2023	Occu-Med, Ltd.	Brungardt, A. Pforsich	1120 · Summit	
			Brungardt, A. Pforsich	6654 · Medical Exams	-409.90
TOTAL					-409.90
7795	01/24/2023	PG&E	5726858972-8	1120 · Summit	
			5726858972-8	7320 · Utilities	-922.73
TOTAL					-922.73
7796	01/24/2023	PG&E	0631728992-1	1120 · Summit	
			0631728992-1	7320 · Utilities	-56.04
TOTAL					-56.04
7797	01/25/2023	GovInvest Inc.	Inv #2022-3775	1120 · Summit	
			Inv #2022-3775	6280 · Memberships	-7,426.30
TOTAL					-7,426.30

Num	Date	Name	Memo	Account	Paid Amount
7798	01/23/2023	U.S. Bank	Acct 4246 0445 5565 3785 thru...	1120 · Summit	
			Acct 4246 0445 5565 3785 thru ...	Cal Card	-18,589.23
TOTAL					-18,589.23
7799	01/30/2023	American Medical Res...	January 2023	1120 · Summit	
			January 2023	6640 · ALS Professiona...	-21,666.67
TOTAL					-21,666.67
7800	01/30/2023	Leavitt Communications	Inv. 7073234	1120 · Summit	
			radio purchase	8560 · Equipment	-2,104.85
TOTAL					-2,104.85
7801	01/30/2023	Peterson CAT	PC270050601 Door latch	1120 · Summit	
			PC270050601 Door latch	6140 · Fleet Maintenance	-130.78
TOTAL					-130.78
7802	01/30/2023	Jones Garage Door Inc.		1120 · Summit	
				6145 · Maintenance Eq...	-212.50
TOTAL					-212.50
7803	01/30/2023	Greg LeDoux & Associ...	Job No. 22.1102	1120 · Summit	
			Job No. 22.1102	8510 · Building	-2,517.85
TOTAL					-2,517.85
7804	01/30/2023	PG&E	4997833296-0	1120 · Summit	
			4997833296-0	7320 · Utilities	-1,207.20
TOTAL					-1,207.20
7805	01/30/2023	Burton's Fire Apparatus	59323	1120 · Summit	
			59323	6140 · Fleet Maintenance	-70.64
TOTAL					-70.64
7806	01/30/2023	Toshiba Financial Ser...	Cust Acct# 1025894	1120 · Summit	
			Cust Acct# 1025894	6820 · Equipment Lease	-390.23
TOTAL					-390.23

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amount</u>
7807	01/30/2023	Cinquini & Passarino I...	survey work at station 3	1120 · Summit	
			survey work at station 3	8510 · Building	-712.00
TOTAL					-712.00
7808	01/30/2023	Sonoma Co Public Wo...	456 Bohemian Hwy Acct# 26 Oct	1120 · Summit	
			456 Bohemian Hwy Acct# 26 Oct	7320 · Utilities	-186.06
TOTAL					-186.06
7809	01/30/2023	Bills, Joe	Training reimb. DO 1B	1120 · Summit	
			Training reimb. DO 1B	7120 · Training	-219.00
TOTAL					-219.00
7810	01/30/2023	Leete Generators, Inc.		1120 · Summit	
			51714	6145 · Maintenance Eq...	-560.00
			51719	6145 · Maintenance Eq...	-444.30
			51720	6145 · Maintenance Eq...	-657.27
			51721	6145 · Maintenance Eq...	-150.00
TOTAL					-1,811.57
7811	01/30/2023	Mead Clark Lumber	sta 2 modular	1120 · Summit	
			sta 2 modular	6180 · Building Mainten...	-88.66
TOTAL					-88.66

Gold Ridge Fire Protection District
Split Detail - Payroll Account
 January 2023

Num	Date	Name	Memo	Account	Paid Amount
EFT	01/03/2023	PERS	12/23/22 Payroll	1122 · Summit Payroll	
			12/23/22 Payroll	5910 · Payroll Expenses	-8,376.80
			12/23/22 Payroll	5923 · PERS	-14,183.63
TOTAL					-22,560.43
EFT	01/03/2023	Cal PERS 457 Plan	12/23/22 Payroll	1122 · Summit Payroll	
			12/23/22 Payroll	5923 · PERS	-8,333.00
TOTAL					-8,333.00
EFT	01/06/2023	Innovative Business S...	01/06/23 Payroll	1122 · Summit Payroll	
			Direct Deposits	5910 · Payroll Expenses	-68,242.68
			01/06/23 Payroll	5922 · FICA Retirement	-333.60
			01/06/23 Payroll	5924 · Medicare	-2,567.60
			01/06/23 Payroll	5910 · Payroll Expenses	-12,894.52
			01/06/23 Payroll	6540 · Payroll Services	-424.25
TOTAL					-84,462.65
EFT	01/10/2023	PERS	01/06/23 Payroll	1122 · Summit Payroll	
			01/06/23 Payroll	5910 · Payroll Expenses	-8,619.51
			01/06/23 Payroll	5923 · PERS	-14,521.83
TOTAL					-23,141.34
EFT	01/10/2023	Cal PERS 457 Plan	01/06/23 Payroll	1122 · Summit Payroll	
			01/06/23 Payroll	5923 · PERS	-1,500.00
TOTAL					-1,500.00
EFT	01/20/2023	Innovative Business S...	01/20/23 Payroll	1122 · Summit Payroll	
			Direct Deposits	5910 · Payroll Expenses	-93,987.86
			01/20/23 Payroll	5922 · FICA Retirement	-1,286.56
			01/20/23 Payroll	5924 · Medicare	-3,917.74
			01/20/23 Payroll	5910 · Payroll Expenses	-27,745.76
			01/20/23 Payroll	6540 · Payroll Services	-645.60
TOTAL					-127,583.52
50166	01/06/2023	Bettencourt, Jacob	01/06/23 Payroll	1122 · Summit Payroll	
			01/06/23 Payroll	5923 · PERS	-360.54
TOTAL					-360.54

Num	Date	Name	Memo	Account	Paid Amount
50167	01/06/2023	Frazier, Casey	01/06/23 Payroll	1122 · Summit Payroll	
			01/06/23 Payroll	5910 · Payroll Expenses	-184.70
TOTAL					-184.70
50168	01/06/2023	McBride, Devin K	01/06/23 Payroll	1122 · Summit Payroll	
			01/06/23 Payroll	5910 · Payroll Expenses	-547.37
TOTAL					-547.37
50169	01/20/2023	Frazier, Casey	01/20/23 Payroll	1122 · Summit Payroll	
			01/20/23 Payroll	5910 · Payroll Expenses	-92.35
TOTAL					-92.35
50170	01/20/2023	Jones, Jason	01/20/23 Payroll	1122 · Summit Payroll	
			01/20/23 Payroll	5910 · Payroll Expenses	-2,650.12
TOTAL					-2,650.12
50171	01/20/2023	Smith, Barrett A	01/20/22 Payroll	1122 · Summit Payroll	
			01/20/22 Payroll	5910 · Payroll Expenses	-2,474.16
TOTAL					-2,474.16

**Gold Ridge Fire Protection District
Profit & Loss Budget vs. Actual**

July 2022 through January 2023

	TOTAL				
	Jan 23	Jul '22 - Jan 23	Budget	\$ Over Budget	% of Budget
Income					
10 · Tax Rev					
1000 · Prop Tax - CY secured	0.00	1,007,652.35	1,823,097.00	-815,444.65	55.27%
1001 · Flat Charges - CY	0.00	864,194.05	1,589,706.00	-725,511.95	54.36%
1011 · SB 2557 Prop Tax Admin	0.00	0.00	-23,260.00	23,260.00	0.0%
1020 · Prop Tax CY sup	0.00	14,474.53	46,988.00	-32,513.47	30.81%
1040 · Prop Tax -CY unscd	0.00	55,808.75	55,756.00	52.75	100.1%
1060 · Prop Tax PY sec	0.00	0.00	-134.00	134.00	0.0%
1061 · Flat Charges PY	0.00	10,317.91	15,198.00	-4,880.09	67.89%
1070 · 1100 Prop Tx PY unsec	0.00	0.00	1,169.00	-1,169.00	0.0%
1080 · Property Taxes-PY Supp	0.00	0.00	-56.00	56.00	0.0%
Total 10 · Tax Rev	0.00	1,952,447.59	3,508,464.00	-1,556,016.41	55.65%
17 · Use of Money/Property					
1701 · Interest Earned	0.00	5,411.07	9,500.00	-4,088.93	56.96%
1801 · Rent of Real Estate	1,750.00	12,250.00	21,000.00	-8,750.00	58.33%
Total 17 · Use of Money/Property	1,750.00	17,661.07	30,500.00	-12,838.93	57.91%
20 · Intergovernmental Revenues					
2440 · ST-Homeowners Prop Tax Relief	0.00	1,425.78	10,000.00	-8,574.22	14.26%
2500 · ST -Other	15,561.16	273,181.32	100.00	273,081.32	273,181.32%
2900 · So. Co. Enhanced Services	0.00	600,000.00	600,000.00	0.00	100.0%
2910 · Government Agency - MRFD	10,560.00	31,560.00	20,000.00	11,560.00	157.8%
2920 · Government Agency - NBF	168,750.00	337,299.09	675,000.00	-337,700.91	49.97%
2925 · Government Agency - OCC	0.00	9,000.00	18,000.00	-9,000.00	50.0%
2930 · So. Co. DSI	0.00	11,978.00	5,000.00	6,978.00	239.56%
Total 20 · Intergovernmental Revenues	194,871.16	1,264,444.19	1,328,100.00	-63,655.81	95.21%
30 · Charges for Services					
3600 · Address Signs	240.00	1,100.00	550.00	550.00	200.0%
3700 · Copy Fees	0.00	15.00	10.00	5.00	150.0%
Total 30 · Charges for Services	240.00	1,115.00	560.00	555.00	199.11%
40 · Miscellaneous Revenues					
4040 · Cell Tower	1,570.00	10,990.00	18,840.00	-7,850.00	58.33%
4100 · Workers' comp Ins. Refund	6,158.84	69,947.08	0.00	69,947.08	100.0%
4101 · Miscellaneous Revenues	985.84	162,484.27	1,000.00	161,484.27	16,248.43%
4102 · Donations/Reimbursements	740.00	5,985.00	1,000.00	4,985.00	598.5%
Total 40 · Miscellaneous Revenues	9,454.68	249,406.35	20,840.00	228,566.35	1,196.77%
45 · Carry over PY	0.00	0.00	350,000.00	-350,000.00	0.0%
Total Income	206,315.84	3,485,074.20	5,238,464.00	-1,753,389.80	66.53%
Gross Profit	206,315.84	3,485,074.20	5,238,464.00	-1,753,389.80	66.53%
Expense					
50 · Salaries/Emp Benefits					
5910 · Payroll Expenses	199,415.83	1,606,781.15	2,193,715.00	-586,933.85	73.25%
5911 · Drill Pay	0.00	5,160.00	20,000.00	-14,840.00	25.8%
5912 · Strike Team Payroll Expenses	0.00	0.00	100.00	-100.00	0.0%
5913 · Boards	0.00	0.00	2,100.00	-2,100.00	0.0%

Gold Ridge Fire Protection District
Profit & Loss Budget vs. Actual
 July 2022 through January 2023

	TOTAL				
	Jan 23	Jul '22 - Jan 23	Budget	\$ Over Budget	% of Budget
5915 · Overtime	0.00	0.00	100,000.00	-100,000.00	0.0%
5922 · FICA Retirement	1,620.16	18,093.86	42,063.00	-23,969.14	43.02%
5923 · PERS	38,899.00	375,265.78	500,000.00	-124,734.22	75.05%
5924 · Medicare	6,485.34	48,275.65	31,508.00	16,767.65	153.22%
5930 · Health Insurance	31,859.71	216,868.03	431,514.00	-214,645.97	50.26%
5931 · Disability Insurance	5,233.00	5,233.00	6,000.00	-767.00	87.22%
5935 · Unemployment	-282.66	4,769.27	10,000.00	-5,230.73	47.69%
5940 · Workers' Comp	0.00	202,012.00	230,000.00	-27,988.00	87.83%
Total 50 · Salaries/Emp Benefits	283,230.38	2,482,458.74	3,567,000.00	-1,084,541.26	69.6%
60 · Services/Supplies					
6020 · Clothing/Personal	711.63	5,345.06	7,000.00	-1,654.94	76.36%
6040 · Communications	1,865.16	15,090.60	20,000.00	-4,909.40	75.45%
6060 · Food	510.64	3,439.20	8,000.00	-4,560.80	42.99%
6080 · Household Expense	1,194.28	5,069.00	6,500.00	-1,431.00	77.99%
6100 · Insurance	0.00	48,717.00	48,717.00	0.00	100.0%
6140 · Fleet Maintenance	5,728.99	50,922.29	55,000.00	-4,077.71	92.59%
6145 · Maintenance Equipment	2,410.69	6,904.78	25,000.00	-18,095.22	27.62%
6149 · Radio Maintenance	468.63	3,570.64	5,000.00	-1,429.36	71.41%
6180 · Building Maintenance	1,638.56	13,468.02	25,000.00	-11,531.98	53.87%
6261 · Medical Supplies	117.31	7,317.01	8,000.00	-682.99	91.46%
6280 · Memberships	7,801.19	37,358.33	35,000.00	2,358.33	106.74%
6290 · Other Dept. Expense	465.02	4,802.16	8,000.00	-3,197.84	60.03%
6400 · Office Expense	292.77	1,784.74	5,000.00	-3,215.26	35.7%
6405 · Computer Expenses	530.43	1,066.76	2,500.00	-1,433.24	42.67%
6410 · Postage	238.26	642.68	900.00	-257.32	71.41%
6461 · Operating Supplies	115.55	2,319.46	7,000.00	-4,680.54	33.14%
6526 · Dispatch Services	0.00	12,453.64	15,000.00	-2,546.36	83.02%
6540 · Payroll Services	1,119.85	5,358.35	6,500.00	-1,141.65	82.44%
6587 · LAFCO Charges	0.00	13,992.00	13,900.00	92.00	100.66%
6610 · Legal Services	1,320.46	17,635.15	12,000.00	5,635.15	146.96%
6620 · Grant Services	0.00	0.00	3,000.00	-3,000.00	0.0%
6630 · Audit Services	0.00	7,950.00	8,000.00	-50.00	99.38%
6640 · ALS Professional Services	21,666.67	151,666.69	265,000.00	-113,333.31	57.23%
6654 · Medical Exams	409.90	1,186.70	5,500.00	-4,313.30	21.58%
6800 · Public/Legal Notices	0.00	151.00	600.00	-449.00	25.17%
6801 · Newsletter	0.00	0.00	6,000.00	-6,000.00	0.0%
6820 · Equipment Lease	-4,102.00	2,667.13	3,700.00	-1,032.87	72.09%
6880 · Small Tools	10,493.05	20,576.16	30,000.00	-9,423.84	68.59%
6881 · Safety Equipment	138.18	8,815.45	38,000.00	-29,184.55	23.2%
7005 · Election Expense	0.00	0.00	10,500.00	-10,500.00	0.0%
7120 · Training	1,913.95	12,908.58	17,000.00	-4,091.42	75.93%
7121 · Fire Prevention	0.00	1,681.46	2,500.00	-818.54	67.26%
7201 · Gas/Oil	4,508.07	37,442.94	70,000.00	-32,557.06	53.49%
7202 · Water/Sewer Expense	0.00	0.00	850.00	-850.00	0.0%

Gold Ridge Fire Protection District
Profit & Loss Budget vs. Actual
 July 2022 through January 2023

	TOTAL				
	Jan 23	Jul '22 - Jan 23	Budget	\$ Over Budget	% of Budget
7300 · Transportation/Travel	0.00	7,423.46	5,000.00	2,423.46	148.47%
7320 · Utilities	2,372.03	6,932.38	9,000.00	-2,067.62	77.03%
Total 60 · Services/Supplies	63,929.27	516,658.82	788,667.00	-272,008.18	65.51%
75 · Other Charges					
7910 · L.T. Debt Principal	0.00	44,832.86	86,278.00	-41,445.14	51.96%
7930 · L.T. Debt Interest	0.00	13,556.60	22,779.00	-9,222.40	59.51%
7970 · Taxes/Assessments	869.00	1,140.00	2,757.00	-1,617.00	41.35%
Total 75 · Other Charges	869.00	59,529.46	111,814.00	-52,284.54	53.24%
85 · Assets					
8510 · Building	3,229.85	10,846.13	100,000.00	-89,153.87	10.85%
8560 · Equipment	10,616.35	196,503.35	342,000.00	-145,496.65	57.46%
Total 85 · Assets	13,846.20	207,349.48	442,000.00	-234,650.52	46.91%
90 · Appropriations					
9000 · Contingencies	0.00	245.00	318,983.00	-318,738.00	0.08%
9030 · Wellness Program	10,319.12	16,533.44	10,000.00	6,533.44	165.33%
Total 90 · Appropriations	10,319.12	16,778.44	328,983.00	-312,204.56	5.1%
Total Expense	372,193.97	3,282,774.94	5,238,464.00	-1,955,689.06	62.67%
Net Income	-165,878.13	202,299.26	0.00	202,299.26	100.0%

Resolution 22/23-05
February 1, 2023

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE GOLD RIDGE FIRE PROTECTION DISTRICT IDENTIFYING THE TERMS AND CONDITIONS FOR FIRE DEPARTMENT RESPONSE AWAY FROM THEIR OFFICIAL DUTY STATION AND ASSIGNED TO AN EMERGENCY INCIDENT.

WHEREAS, the Gold Ridge Fire Protection District (“District”) is a public agency located in the County of Sonoma, State of California, and

WHEREAS, it is the District’s desire to provide fair and legal payment to all its employees for time worked; and

WHEREAS, the District has in its employ, Fire emergency response personnel which includes: Fire Chief, Assistant Chief, Division Chief, Battalion Chief, Fire Captain, Lieutenant, Engineer, Firefighter/EMT, Firefighter; and Non-Suppression response personnel which includes: Administrative Assistant; and

WHEREAS, the District will compensate its employees **portal to portal** while in the course of their employment and away from their official duty station and assigned to an emergency incident, in support of an emergency incident, or prepositioned for emergency response; and

WHEREAS, the District will compensate its employees overtime in accordance with their current Memorandum of Understanding while in the course of their employment and away from their official duty station and assigned to an emergency incident, in support of an emergency incident, or pre-positioned for emergency response.

NOW, THEREFORE IT BE RESOLVED by the Board of Directors of the Gold Ridge Fire Protection District that:

1. Personnel shall be compensated according to Memorandum of Understanding (MOU), Personnel Rules and Regulations, and/or other directive that identifies personnel compensation in the workplace.
2. In the event a personnel classification does not have an assigned compensation rate, a “Base Rate” as set forth in an organizational policy, administrative directive or similar document will to compensate such personnel.
3. The Gold Ridge Fire Protection District will maintain a current salary survey or acknowledgement of acceptance of the “base rate” on file with the California Governor’s Office of Emergency Services, Fire Rescue Division.

4. Personnel will be compensated (portal to portal) beginning at the time of dispatch to the return to jurisdiction when equipment and personnel are in service and available for agency response.

5. Gold Ridge Fire Protection District response personnel include: Fire Chief, Assistant Chief, Division Chief, Battalion Chief, Fire Captain, Lieutenant, Engineer, Firefighter/EMT, Firefighter; and Administrative Assistant

The foregoing resolution was introduced by Director _____ who moved its adoption, seconded by Director _____, and adopted by the following roll call vote:

DIRECTORS: Gloeckner _____, Carinalli _____, Petersen _____,
Petrucci _____, Lachman _____, Warburg _____, Tachouet _____

AYES: _____ NOES: _____ ABSENT: _____ ABSTAIN: _____

WHEREUPON, the Chairman of the Board of Directors declared the foregoing resolution adopted, and SO ORDERED on this 1st day of February, 2023.

Robert Gloeckner
Chairman of the Board

ATTEST:

Karen Leslie McCormick
Clerk of the Board