



GOLD RIDGE FIRE PROTECTION DISTRICT

4500 Hessel Road · Sebastopol, CA 95472

Phone (707) 823-1084 · Fax (707) 829-1175 · www.goldridgefire.org

Proudly serving the communities of Hessel, Twin Hills, Freestone, Fort Ross, Camp Meeker, Bodega, Valley Ford, Bloomfield, Two Rock, Wilmar, San Antonio, and Lakeville

September 10, 2025 Regular Meeting Minutes

- 1) **Call to Order:** The Regular Meeting of the Gold Ridge Fire Protection District was held at Station 81, 4500 Hessel Rd. Sebastopol, California. The meeting was called to order at 7 pm with Director Gloeckner leading the Pledge of Allegiance.

- 2) **Roll Call of Directors:**

Robert Gloeckner	Charlie Lachman
Chris Tachouet	David Warburg
Dominic Carinalli	Steve Petrucci
Stacey Gambonini	

Directors Absent: None

- 3) **Public Input:** None

- 4) **Approval of the Minutes from Previous Meeting(s):** The minutes from the August 13, 2025 Regular Meeting and the August 27, 2025 Special Meeting were reviewed. A motion was made by Director Tachouet to approve both meeting minutes. The motion was seconded by Director Warburg and passed unanimously.

- 5) **Correspondence:** None

- 6) **Approval of the Financial Reports:** The revenues and expenses for the month of August 2025 were reviewed and discussed. Director Lachman made a motion to approve the August 2025 Bank Accounts Register Report. The motion was seconded by Director Petrucci and passed unanimously.

- 7) **Reports:**
 - a) August 2025 Monthly Activity Report (MAR) attached
 - b) Chief's Report: The Fire Chief gave a brief report and district update.

- 8) **OLD BUSINESS:** None

- 9) **NEW BUSINESS:**
 - a. Final Budget Hearing for fiscal year 2025/2026. There being no comment during the hearing the Board reviewed Resolution 25/26-03. Director Warburg made a motion to approve Resolution 25/26-03 adopting a Final Budget for FY 2025-2026. The motion was seconded by Director Carinalli and passed unanimously.

b. Update of Authorized Signers and Online Banking Access at Summit State Bank: Director Tachouet made a motion to approve the following changes to the banks accounts. The motion was seconded by Director Gambini and passed unanimously.

- i. Remove Administrative Assistant Tiffanie Herring as a signer from Summit Operating Checking Account and online banking access.
- ii. Add Deputy Chief David Bray as a signer on the Summit Operating Checking Account
- iii. Grant online banking access to Administrative Assistant Pattie Murphy
- iv. Remaining signers are as follows:
 1. Karen Leslie McCormick, Executive Assistant
 2. Shepley Schroth-Cary, Fire Chief
 3. Charles A. Lachman, Director
 4. Darrin DeCarli, Deputy Chief
 5. Gino DeGraffenreid, Battalion Chief

10. ADJOURNMENT INTO CLOSED SESSION 7:21pm:

- a) The Board met in closed session to discuss the following:
 - i) Conference with Legal Counsel - Anticipated Litigation (Govt Code section 54956.9(d)(4)) - One Case
 - ii) Conference with Real Property Negotiators (Govt Code section 54956.8) - Property location: 7351 Bodega Avenue, Sebastopol, CA 95472; Agency Negotiator: Fire Chief; Under Negotiation: Both price and terms of payment.

11. RECONVENE INTO OPEN SESSION 8:18pm: Direction was given to staff, no action taken.

12. GOOD OF THE ORDER: None

13. ADJOURNMENT: There being no further business, Director Petrucci made a motion to adjourn the meeting at 8:20pm, seconded by Director Carinalli, and passed unanimously.

Minutes approved as written – Motion/Second: Tachouet/Lachman

Clerk of the Board:  Date: 10/8/25

August 2025 CONSOLIDATED MAR

GENERAL INFORMATION	CALL VOLUME AND CALL TYPE BREAKDOWN	NOTABLE INCIDENTS	TURNOUT TIME, AVG	RESPONSE TIME, AVG	VOLUNTEER RESPONSE NUMBERS FOR THE MONTH	CURRENT CALL #s -VS- LAST YEAR
<p>Multiple out-of-county assignments to Garnet, Pickett, and Dillon Fires. Crews are still deployed to Dillon and Garnet with pending demob.</p>	<p>FIRES: 14 EMS: 188 MVA: 31 400 Series - Hazardous condition 14 500 Series - Service call 33 600 Series - CX Enroute/Good Intent call 68 700 - False alarm or false call, other 21 Total - 369</p>	N/A	0:01:12	0:06:01	396	2025: 2209 vs. 2024: 1817
APPARATUS						
APPARATUS MAINTENANCE - COMPLETED						
OOS APPARATUS, DAYS OOS, & REPAIR TIMELINE						
<p>8381 was removed from service pending sale, with the equipment moved to Reserve 8980 to make a turn-key reserve Type-1 (currently stored at FS83). 8361 removed from service pending sale. New FS83 Type-3 is estimated to arrive late this year.</p>		8380 primer pump maintenance			8171 (In-Service) no AC, repair pending 9471 OOS at Twin Oaks for AC repair	
EQUIPMENT						
PENDING ANNUAL EQUIPMENT TESTING	GENERAL INFORMATION	SCBA STATUS	OOS EQUIP.	EMS INVENTORY UPDATE	PPE INVENTORY / QUALITY CONCERNS - PORTABLE RADIO / PAGER INVENTORY CONCERNS	PENDING
<p>SCBA cylinder hydro testing in October. Various Oxygen cylinders require Hydro testing. Both Fit machines are due for annual calibration; one has already been sent in.</p>	<p>We have had a recent influx of aged out equipment being cleaned out from various stations that will most likely be removed from our agency in some format.</p>	<p>Hydrostatic testing for approximately 40 cylinders.</p>	<p>None</p>	<p>We will exceed FY25/26 Medical Budget due to consolidations and response needs. Current shortage from the vendor of standard-use AED pads. Possible need to acquire from another vendor at three times the cost. No action yet.</p>	<p>Warehouse inventory is low on structure turnouts. I will be ordering some sets to maintain a minimum stock.</p>	N/A

FACILITIES		
GENERAL INFORMATION	FACILITY MAINTENANCE - COMPLETED	Capital Improvement - NEEDED
Apparatus bay door installation at FS83 is ongoing. The vendor mismeasured the doors and delayed the project for a few weeks. FS83 rented 40 yard debris box to remove old items for station cleanup efforts.	New ice machine delivered and installed at FS83.	No Emergent Needs
PERSONNEL		
GENERAL INFORMATION	INTERN UPDATE	TOTAL STIPEND HOURS FOR THE MONTH
N/A	GFD currently has 9 active interns. All are continuing to fill shift assignments and participate in district activities. Several Firefighter-Interns were part of staffing for the recent Engine Strike teams.	1800 Hours
TRAINING		
GENERAL INFORMATION	NOTABLE REPORT FROM MONTHLY MEETINGS	LAST MO. TRAINING HOURS, DRILL NIGHT ATTEND. BY STATION
This month's training focused on key aspects of structural firefighting operations. Crews reviewed search techniques, rescue drags, VEIS (Vent, Enter, Isolate, Search), ladder operations, and Rapid Intervention Crew (RIC) procedures. SCBA use and emergency protocols were reinforced, along with firefighter safety and survival skills. The months training aimed to strengthen core competencies and ensure operational readiness for structure fire incidents.	<p>The Training Bureau reviewed Training 8 call response expectations and began preplanning for both the Fall and Spring sessions of the Volunteer Firefighter Academy. The objective is to complete the structural firefighting portion during the Fall and implement a full Volunteer Academy in the Spring. This new format will allow new volunteers to complete the academy in an 8-10-week period, rather than splitting it between seasons over the course of a year or more. This streamlined approach aims to provide a more efficient and cohesive training experience. Additionally, work is underway to develop a Volunteer Sign-Off Book, which will ensure that all new members have a solid foundational skill set upon completion of the academy.</p>	<p>Total Training Hours: 1364</p> <p>Training Hours by Station: STN43-186, STN54-168, STN55-40 STN81-253.75 STN82-211.5 STN83-178.5 STN86-4.5 STN87-21.5 STN94-261.25 STN96-109 STN97-0 TRN-117.5</p> <p>Attendance: STN43-27 STN54-0 STN55-5 STN81-10 STN82-9 STN83-14 STN86-0 STN87-1 STN94-17 STN96-12 STN97-0</p>

FIRE MARSHAL'S REPORT

<p>GENERAL INFORMATION</p> <p>Working with H&S Associates to handle plan review and new construction inspections for City of Sebastopol. Working with Sebastopol City Mgr on having the hazardous material inspection program transferred to Sonoma County.</p>	<p>BLD'G INSP / PRE-FIRE PLANS COMP'D</p> <p>15</p>	<p>DSI/WEED ABATE COMP'D</p> <p>None</p>	<p>ADDRESS SIGNAGE UPDATE</p> <p>5</p>	<p>PUB ED COMPLETED & UPCOMING</p> <p>3 Firewise Community Meetings</p>
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FIREFIGHTER ASSOCIATIONS

<p>NOTABLE REPORT FROM MONTHLY MEETINGS</p> <p>N/A</p>	<p>ASSOCIATION UPDATE(S), INCLUDING EVENTS OR ACTIVITIES</p> <p>N/A</p>
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EXPLORERS' POST

<p>GENERAL INFORMATION</p> <p>With the approval of the district, the training bureau will be purchasing 20 new Phenix 1st Due structure helmets, with chin straps, ear flaps and ESS goggles. They will be orange in color to match Sonoma County's Explorer program. We will also be asking the association to help with purchases of wildland helmets, and updated uniforms, (hats and 1/4 zips). Additionally, we met with FC Dunbar a few weeks ago and received a generous donation of out of date but basically brand-new structure gear, Nomex tops and assorted gloves from the warehouse.</p>	<p>EXPLORER POST UPDATE, EVENTS OR ACTIVITIES</p> <p>We signed up 3 new cadets on 8/22 and currently have 3 more that will be signed up on 9/11. This will bring our total number of cadets to 16. This is going to be our max number of cadets for now to maintain a good product and span of control.</p>
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<p>GENERAL INFORMATION</p> <p>N/A</p>	<p>NOTABLE REPORT</p> <p>N/A</p>	<p>LAFCO UPDATE</p> <p>N/A</p>	<p>NOTABLE UPCOMING DATES</p> <p>N/A</p>
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FIRE CHIEF'S REPORT

Given in person during the Board of Directors' Meeting