*GOLD RIDGE FIRE PROTECTION DISTRICT*

4500 Hessel Road, Sebastopol, CA 95472

Sta. 1 – Headquarters 707-823-1084 Fax 707-829-1175

Sta. 2 - Fire Prevention 707-823-5401 Fax 707-829-7304

*Dan George*

*Fire Chief*

**June 9, 2016**

The regular meeting of the Gold Ridge Fire Protection District was held at Station Two. The meeting was called to order at 7:00 p.m., and Chairman Al Fiori led the pledge to the flag.

Directors in attendance: Robert Gloeckner Vernon Doyle Al Fiori

Charles Lachman Ronald Balzer

Directors Absent: Domenic Carinalli

 Steve Petrucci

**Public Input:** None

**Minutes** of the May 4, 2016 meeting were reviewed. Discussion was held. Director Gloeckner made a motion to approve the May 4th minutes. The motion was seconded by Director Lachman, and passed unanimously.

**Correspondence** – None.

**Approval of the May Revenues and Expenses**

Ruth Newman & Jennifer Crayne reported on the Bank Accounts Register Report and Petty Cash Fund. Discussion was held.

Director Lachman made a motion to approve the revenues and expenses listed in the Bank Accounts Register Report. The motion was seconded by Director Gloeckner, and passed unanimously.

**Expense Report #2015/16-12** was reviewed. Discussion was held. Director Gloeckner made a motion to pay expenses #120 through #133 totaling $61,431.09. The motion was seconded by Director Balzer, and passed unanimously.

**Operations Reports:**

***Equipment Maintenance* –** Andy Pforsich reported that the Type 3 spec is near completion. 8162 has an oil leak and will be out of service 3 or 4 days for repair.

***Building Maintenance* –** New carpet will be installed in the offices at Station 1.

***Personnel* –** Battalion Chief Schipper reported the newly promoted positions are in place. There will be a test 7/1/16 to hire 3 permanent part-time positions. We have 5 new interns bringing the total up to 8.

**General Information –** None.

**Financial Report –** The financial report will be discussed as part of the 2016/17 Preliminary Budget approval.

**Training –** Battalion Chief Schipper reported Mike Ming of Cal Fire is here tonight for the second wild land refresher training.

**Fire Marshal’s Report –** Battalion Chief Schipper reported that the weed complaints are coming in steadily now and being handled accordingly.

**Firefighters Associations –** Janney Kovacs reported that the pancake breakfast went really well serving 900 people. There were a lot of compliments on the Taylor Maid coffee and the blueberry pancakes.

**Explorer Post –** Battalion Chief Schipper reported that the training for the explorers has been alternating each month between Station 1 & Station 2. Explorer Robbie Sextan recently became a Volunteer Firefighter.

**Old Business:**

**A.** **UPDATE ON THE PROPERTY ADJACENT TO STATION #2:** Battalion Chief Schipper reported that the property appraisal is complete and had been reviewed. There was some discussion regarding the need to post signs declaring parking is for *authorized use only*. The recommended action was to proceed with the negotiation of the $20,000 offer with the caveat that the new owner take the fence down and remove the trees from the property.

**B. LEASE EXTENSION FOR AT&T CELL TOWER:** Battalion Chief Schipper reported that Fire Chief Dan George is still in the process of gathering information, however, at this point, the lease is undervalued. There will be more information on the cell tower lease as it become available.

**New Business:**

**A. FY 2016/17 PRELIMINARY BUDGET COMMITTEE:**

***This item was moved in front of item D to be discussed in conjunction with the Budgetary Transfer Resolution.***

The Board reviewed the 2016/17 Preliminary Budget and asked questions of Ruth Newman and the budget committee. Ruth explained that the budget is very conservative with no strike team revenue and no tax revenue increase figured in. Once the June 30 final numbers are in, the Board will discuss the possibility of paying down long term debt.

Chairman Al Fiori opened the floor for the public hearing at 7:47 pm asking for any public input on the 2016/17 Preliminary Budget.

There being no public input, Chairman Al Fiori closed the public hearing at 7:50 pm.

Director Gloeckner made a motion to approve the FY 2016/17 Preliminary Budget. The motion was seconded by Director Balzer and passed unanimously.

**B. RESOLUTION 15/16-04:**

Resolution 15/16-04 requests consolidation with the November 8, 2016 General Election. The directors up for re-election are; Fiori, Lachman, Balzer and Doyle.

Director Lachman made a motion to approve Resolution 15/16-04 requesting consolidation with the November 8, 2016 General Election. The motion was seconded by Director Gloeckner and passed unanimously.

**C. CANDIDATES STATEMENT OF QUALIFICATIONS:**

The Board discussed whether the candidates statements should be limited to 200 or 400 words and if the District or candidate will bear the cost of the statement.

Director Lachman made a motion to limit the candidate statements to 200 words and the cost shall be covered by the District. The motion was seconded by Director Gloeckner and passed unanimously.

**D. BUDGETARY RESOLUTION:**

Resolution 15/16-05 approves budgetary transfers to comply with the law and adjusts for actual revenues and expenses.

Director Lachman made a motion to approve Resolution 15/16-05 making budgetary transfers for FY 2015/16 actual revenues and expenses. The motion was seconded by Director Gloeckner and passed unanimously.

**CLOSED SESSION:**

The Closed Session regarding the property at 1650 Watertrough Rd was cancelled due to the absence of Fire Chief Dan George.

**RETURN TO OPEN SESSION:** Closed Session cancelled.

**OTHER:** None.

**Adjournment:** There being no further business, Director Robert Gloeckner made a motion to adjourn the meeting at 8:00 p.m. The motion was seconded by Director Lachman and passed unanimously.

Minutes respectfully submitted by Jennifer Crayne,

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Robert Gloeckner, Director Ronald Balzer, Director

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Charles Lachman, Director Domenic Carinalli, Director

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Vernon Doyle, Director Alfred Fiori, Chairman

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Date Approved