*GOLD RIDGE FIRE PROTECTION DISTRICT*

4500 Hessel Road, Sebastopol, CA 95472

Sta. 1 – Headquarters 707-823-1084 Fax 707-829-1175

Sta. 2 - Fire Prevention 707-823-5401 Fax 707-829-7304

*Dan George*

*Fire Chief*

**6 April, 2016**

The regular meeting of the Gold Ridge Fire Protection District was held at Station Two. The meeting was called to order at 7:00 p.m., and Chairman Al Fiori led the pledge to the flag.

Directors in attendance: Robert Gloeckner Domenic Carinalli

Charles Lachman Ronald Balzer

Al Fiori Steve Petrucci

Directors Absent: Vernon Doyle

**Public Input:** None

**Minutes** of the February 3, 2016 meeting were reviewed. Discussion was held. Director Domenic Carinalli made a motion to approve the February 3rd minutes. The motion was seconded by Director Robert Gloeckner, and passed unanimously.

**Minutes** of the March 2, 2016 meeting were reviewed. Discussion was held. There was a correction noted that Director Ronald Balzer called the meeting to order due to the absence of Chairman Al Fiori. Director Steve Petrucci made a motion to approve the March 2nd minutes with the correction. The motion was seconded by Director Charles Lachman, and passed unanimously.

**Correspondence** – From the Sonoma County Fire Districts Association: Chief Dan George will be attending the April 28th SCFDA meeting hosted by Rincon Valley Fire. Anyone who would like to attend, please let Jennifer Crayne know.

**Approval of the March Revenues and Expenses**

Ruth Newman reported on the Bank Accounts Register Report and Petty Cash Fund. Discussion was held. Chief Dan George reported that the office computers (Bennett Valley paid for their computer) have been upgraded resulting in a cost savings. Two new lap tops were purchased for Battalion Chief Adam Schipper and Battalion Chief Darrin DeCarli. All of the strike team reimbursements have been received. Ruth is finalizing an accounting breakdown for personnel costs. Director Charles Lachman inquired about paying REDCOM fees. The District will end up paying for the whole year of REDCOM dispatch fees and should be reimbursed.

Director Charles Lachman made a motion to approve the revenues and expenses listed in the Bank Accounts Register Report. The motion was seconded by Director Steve Petrucci, and passed unanimously.

**Expense Report #2015/16-10** was reviewed. Discussion was held. Director Robert Gloeckner made a motion to pay expenses #96 through #107 totaling $26,130.10. The motion was seconded by Director Ronald Balzer, and passed unanimously.

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**Operations Reports:**

***Equipment Maintenance* –** Andy Pforsich reported that annual pump testing is under way.

***Building Maintenance* –** Fire Chief Dan George reported the carpet in the offices at Station 1 will be replaced.

***Personnel* –** Fire Chief Dan George reported a new intern began the program. In May there will be a promotional test at Station 1, followed by an engineer test to fill two vacancies at Station 2. May 6th will be the Firefighter Academy Graduation in Windsor where Fire Chief Dan George will be the guest speaker. The District hopes to pick up four or five new graduates.

**General Information –** Fire Chief Dan George reported on the recent meeting at the Hessel Grange regarding the potential marijuana dispensary. The meeting was standing room only. Due to local opposition, the group decided to pull the permit and do not plan to resubmit the permit. Cal Trans was also at the meeting to discuss a stoplight at Llano Rd. Supervisor David Rabbit's aide, Andrea, responded to an email from Fire Chief Dan George regarding this stoplight and explained that they must look at the "correctable standard" to determine if the stoplight would change the outcome of an accident. For example, a DUI is not a correctable standard. In addition, during the Summer of 2017, Hwy 116 from Cooper Rd to Llano Road will be resurfaced.

**Financial Report –** Ruth Newman reviewed the Budget/Expense Reports. April tax revenues will be deposited later this month and all strike team reimbursements are in. Overall, the District is in good financial position. Fire Chief Dan George reported that Melissa Tunzi is the new Summit State Bank Representative, replacing Emily Harrington. They are discussing options for dry period funding similar to a 5 year business line of credit to avoid a $500.00 annual fee for a loan.

**Training –** Fire Chief Dan George reported training is ongoing. Battalion Chief Darrin DeCarli is working with others coordinating a Zone 8 drill.

**Fire Marshal’s Report –** Fire Chief Dan George that with the amount of grass, the weed complaints should soon be coming in.

**Firefighters Associations –** Janney Kovacs reported that there will be a joint dinner meeting tomorrow night at Station 1.

**Explorer Post –** FireChief Dan George reported that the Explorers have dinner and training tonight at Station 2. He also reported that a group of Explorers attended the Academy in Oxnard and had a great experience. This year they rented an van and included three Explorers from Healdsburg and one from Wilmar.

**Old Business:**

 **UPDATE OF THE SONOMA COUNTY FIRE SERVICES AD-HOC COMMITTEE:** Fire Chief Dan George stated that there is not much new to report. He had met with Veronica Ferguson and was promised weekly email updates, yet so far has not received any updates. At the Board of Supervisors meeting, they reinstated the Ad Hoc Committee with Supervisor David Rabbitt and Supervisor James Gore. At this point, all Districts seem to be having trouble receiving money from the County, for example, the REDCOM dispatch fees remain un-reimbursed. On another note, The North Sonoma Coast Fire Protection District was welcomed aboard and will begin conducting business.

 **UPDATE ON THE PROPERTY ADJACENT TO STATION #2:** FireChief Dan George reported that the letter prepared by Myers Nave was $3,500.00. He talked to Larry McLaughlin regarding an appraisal of the property. Larry McLaughlin recommended Howard Levy who specializes in legal entities. The cost of the appraisal will be $1,000.00. Mr. Smith has agreed to pay for the appraisal.

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**LEASE EXTENSION FOR AT&T CELL TOWER:** Fire Chief Dan George reported that Larry McLaughlin reviewed the lease and determined that it is a very common/standard document. The District will not see a COLA until 2035, however, if we sign the lease extension, we will receive a $5,000 signing bonus and 25% of the revenue generated from renting extra tower space. If they change their permit, they must meet current County standards including aesthetics. Since this tower is maxed out, in order to add new customers they will need to put in a new tower. A discussion ensued. Direction was given to Fire Chief Dan George was to seek input from other cell tower owners and negotiate higher revenue.

**New Business:**

**UPDATE SIGNATURES ON SUMMIT BANK AND EXCHANGE BANK ACCOUNTS:**

In order to conduct District financial business for Gold Ridge Fire, Jennifer Crayne needed to be added as a signatory to the Summit Bank and Exchange Bank accounts.

Director Robert Gloecker made a motion to add Jennifer Crayne as a signatory to both Summit Bank and Exchange Bank checking accounts for Gold Ridge Fire. The motion was seconded by Director Ronald Balzer and passed unanimously.

**Adjournment:** There being no further business, Director Carinalli made a motion to adjourn the meeting at 7:45 p.m. The motion was seconded by Director Gloeckner and passed unanimously.

Respectfully submitted,

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Robert Gloeckner, Director Ronald Balzer, Director

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Charles Lachman, Director Domenic Carinalli, Director

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Vernon Doyle, Director Alfred Fiori, Chairman