



GOLD RIDGE FIRE PROTECTION DISTRICT

4500 Hessel Road, Sebastopol, CA 95472

Sta. 1 – Headquarters 707-823-1084

Fax 707-829-1175

Sta. 2 - Fire Prevention 707-823-5401

Fax 707-829-7304

Daniel J George, Fire Chief

March 1, 2017 Regular Meeting Minutes

1) The Regular Meeting of the Gold Ridge Fire Protection District was held at Station 1. The meeting was called to order at 7:00 p.m. with Chair Al Fiori leading the Pledge of Allegiance to the flag.

2) Directors in Attendance:

Al Fiori	Joe Petersen
Mike Doyle	Steve Petrucci (late arrival)
Charlie Lachman	

Directors Absent: Domenic Carinalli, Robert Gloeckner

3) Public Input – none

4) Approve Minutes of Previous Meetings:

The minutes from the January 4, 2017 regular meeting were reviewed. A motion was made by Director Petersen to approve the January 4, 2017 regular meeting minutes. The motion was seconded by Director Lachman and passed unanimously.

The minutes from the February 1, 2017 regular meeting were reviewed. A motion was made by Director Lachman to approve the February 1, 2017 regular meeting minutes. The motion was seconded by Director Petersen and passed unanimously.

5) Correspondence – Jennifer reminded the Board that the Ethics and Sexual Harassment Training is scheduled for Saturday, March 11th at Windsor High School and the last day to RSVP is Friday March 10th. Also, if you have not yet submitted your Form 700, please have it turned in within the next two weeks. Director Lachman asked about the correspondence carried over from the January meeting regarding the FAIRA election/nomination. Chief George is looking into candidate qualifications/backgrounds and will bring the ballot back to the April Board Meeting.

6) Approval of the February 2017 Revenues and Expenses: The revenues and expenses for the month of February were reviewed and discussed. February Bank Register was reviewed. Director Petersen made a motion to approve the revenues and expenses listed on the Bank Accounts Register Report. The motion was seconded by Lachman and passed unanimously.

Expense Report #2016/17-09 was reviewed. Director Lachman made a motion to pay expenses #95 through #108 totaling \$33,195.18. The motion was seconded by Director Petersen and passed unanimously.

8) Operations Reports:

Equipment Maintenance – Assistant Chief Pforsich reported that 75% of the oil samples have been returned and all have been clean. 8182 is currently in the shop for problems with the turbo charger and air intake. Ladder testing is being done today.

Building Maintenance – Battalion Chief Schroth-Cary reported the new generator has been installed at Station 3. The drilling at Station 2 to complete the well project is scheduled for this Friday. Chief George reported that the water systems will be scheduled for testing.

Personnel – Chief George reported that they have picked up a few more interns and volunteers for both Station 1 & 2.

General Information – None.

Financial Report – Chief George addressed questions from the February Board meeting regarding the percentage of the budget remaining for the fiscal year. He explained that of the total paid out for salaries; \$125,050 is strike team payroll. We have currently brought in \$66,264 is strike team reimbursements with another \$280,189 pending reimbursement. Individual expense accounts will run over budget in order to get a clearer picture of the fiscal year and assist with the FY 17/18 budgeting process. There will only be one budgetary transfer at the very end of the fiscal year. The Budget Committee will need to meet at the end of April to prepare the Preliminary Budget.

Training – Battalion Chief DeCarli reported that SIDS and blood borne pathogen training is complete. The annual CPR training has been rescheduled to next Thursday. The house on Walker Road should be ready for training after the power and water is disconnected on 3/21/17.

Fire Marshal's Report – Battalion Chief DeCarli reported that is has been relatively quiet. They have completed re-inspections of schools and they are working with the Buddhist Temple to complete Knox Box installation. Chief George gave an update on the fire code adoption. It was determined that since

the County Counsel has adopted a fire code for the unincorporated areas, there is no need for the District to go through the ordinance process to adopt their own fire code.

Firefighters Associations – Janney Kovacs reported that there will be a joint corned beef and cabbage dinner tomorrow night at Station 1. Chief George stated that the polenta feed on Saturday did really well with a sold out crowd. They discussed the need for overflow seating out in the Board Meeting room.

Explorer Post – Chief George reported that there will only be three Explorers headed to the Explorer Academy this year.

8) Old Business: None

9) New Business:

A. Resolution #16/17-06 amending the 2016/17 final budget summary to reflect an increase to the budget using carry over revenue from FY 2015/16 in order to pay down long term debt. This Resolution revises Resolution 16/17-05:

Chief George explained that the auditor determined this is the best way to reflect the use of carry over revenue to pay down long term debt. She originally recommended taking the money off of the beginning fund balance, but then realized this would cause a rolling out of balance for each consecutive fiscal year. A new line item #1000 was added to the budget summary for carry over revenue from prior year. Resolution 16/17-06 replaces and revises Resolution 16/17-05 which was adopted at the January Board meeting.

A motion was made by Director Petrucci to approve Resolution #16/17-06. The motion was seconded by Director Doyle and passed unanimously.

Roll Call Vote:

Al Fiori- Aye

Charlie Lachman- Aye

Joe Petersen- Aye

Vernon Doyle- Aye

Steve Petrucci- Aye

Robert Gloeckner- Absent

Domenic Carinalli- Absent

5-0-2 absent

B. Bid Proposals for Solar Project:

Battalion Chief Schroth-Cary, along with Engineer Heaton and Firefighter Kyland Stevens, walked the Board through the two bid proposals received from SOLARCRAFT and Simply Solar for installing solar

panels at Station 1 & 2. There was a long discussion about ground mount vs. roof mount vs. car port structure mounts and the cost factors with each option. The deadline for the panels to be installed in order to be grandfathered into the current PG&E rate structure is July 31st. A lengthy discussion ensued. The Board gave direction to move forward with the SOLARCRAFT bid and while conducting more research and financing options and with the understanding that the Station 1 panels are to be ground mounted and Station 2 panels will be roof mounted. More information will be available for continued discussion at the April Board meeting.

10) Good of the Order: None

11) Adjournment: There being no further business, Director Petersen made a motion to adjourn the meeting at 8:12 p.m. The motion was seconded by Director Lachman and passed unanimously.

Minutes respectfully submitted by Jennifer Crayne

Al Fiori, Chair

Vernon Doyle, Director

Charles Lachman, Director

Steve Petrucci, Director

Joe Petersen, Director

Date Approved