



## **GOLD RIDGE FIRE PROTECTION DISTRICT**

4500 Hessel Road, Sebastopol, CA 95472

Sta. 1 – Headquarters 707-823-1084 Fax 707-829-1175

Sta. 2 - Fire Prevention 707-823-5401 Fax 707-829-7304

*Daniel J George*

*Fire Chief*

### **November 2, 2016 Regular Meeting Minutes**

The regular meeting of the Gold Ridge Fire Protection District was held at Station 1. The meeting was called to order at 7:00 p.m. with Chairman Al Fiori leading the Pledge of Allegiance to the flag.

Directors in Attendance:	Domenic Carinalli	Ronald Balzer	Al Fiori
	Mike Doyle	Robert Gloeckner	
	Charles Lachman	Steve Petrucci	

Directors Absent: None

### **Public Input – none**

*Item 9 A was moved ahead of general business.*

**2015/16 Fiscal Year Audit:** Sue Goranson of Goranson & Associates presented the 2015/16 draft audit to the Board of Directors. She feels Jennifer Crayne will serve as an asset to the District and thanked her for taking on CalPERS and the GASB 68 reports. The lack of organization of personnel files from the 2014/15 audit has been addressed and the staff is making progress in this area. The net pension liability on the financial statement was 600K last year and this year it dropped to 400K. She reported an increase in cash flow in 2015/16 and commended the District for paying down long term debt and carefully managing the finances. Sue Goranson commented that overall, the audit shows the District in positive financial standing.

A motion was made by Director Gloeckner to accept the 2015/16 draft financial audit. The motion was seconded by Director Balzer and passed unanimously.

### **Approve Minutes of Previous Meetings:**

The minutes from the October meeting were reviewed. Director Carinalli made a motion to approve the October 5, 2016 regular meeting minutes. The motion was seconded by Director Gloeckner and passed unanimously.

### **Correspondence – None.**

### **Approval of the October 2016 Revenues and Expenses**

The revenues and expenses for the month of October were reviewed and discussed.

October Bank Register was reviewed. Director Gloeckner made a motion to approve the revenues and expenses listed in the Bank Accounts Register Report. The motion was seconded by Director Balzer, and passed unanimously.

Expense Report #2016/17-05 was reviewed. Director Petrucci made a motion to pay expenses #55 through #68 totaling \$71,809.33. The motion was seconded by Director Gloeckner and passed unanimously.

### **Operations Reports:**

**Equipment Maintenance** – Assistant Chief Andy Pforsich reported that 8162 required a \$1,500 part for the oil pump repair, 8191 had to have the fan clutch replaced and 8142 had an issue with the battery isolator. All other maintenance items are caught up.

**Building Maintenance** – Fire Chief Dan George reported that the new well at Station 2 has been drilled. The well is 500 feet deep and still needs to have plumbing and pump installed. The rental house next to Station 1 will have the siding on the west facing wall replaced. They are also due to for their annual walk-through which will be done after the siding project is complete.

**Personnel** – None.

**General Information** – Fire Chief Dan George obtained a quote for removal of the trees on the property adjacent to Station 2. The quote was \$9,200 for tree removal or \$10,500 to include stump grinding as well. That cost will be on the new property owner. He also reported that on Friday, Bennett Valley Fire opened bids for a new Type 3 engine- the lowest bidder was Burton's for Rosenbauer. Director Fiori reported that he attended the recent SCFDA meeting at Graton Fire. He appreciated comments from Fire Chief Jack Piccinini that we need to push the County for funding and everyone needs to participate in the push in order for progress to happen. Fire Chief Piccinini urged all Directors to be active with the SCFDA and stay informed.

**Financial Report** – Fire Chief Dan George reported that the line of credit application with Summit Bank is being processed and the last piece needed will be the signed Resolution from tonight's meeting.

**Training** – Battalion Chief DeCarli reported that they have been working on firefighter safety and survival in a structure environment. Thursday was a HazMat refresher with about 30 people in attendance. There will be a make-up refresher in December.

**Fire Marshal's Report** – Battalion Chief DeCarli reported that Gravenstein School has completed their new hydrant system and we will be completing a walk-through to update site maps. Also, the burn ban has been lifted and there will be a lot of inquiries about burn permits/procedures. This year, permits from BAAQMD will be \$118.00.

**Firefighters Associations** – Janney Kovacs reported that there will be a Zone 8 Chili Cook Off on November 3<sup>rd</sup> at Station 2.

**Explorer Post** – The Explorers will be entering chili for the cook off.

**Old Business:** None.

**New Business:**

**A. 2015/16 Fiscal Year Draft Audit-** *item moved to the beginning of the agenda.*

**B. Resolution #16/17-03:** Approving a two year Line of Credit with Summit Bank for the purpose of paying District expenses.

A motion was made by Director Carinalli to approve a two year Line of Credit with Summit Bank. The motion was seconded by Director Balzer and passed unanimously by roll call vote.

Al Fiori; aye

Bob Gloeckner; aye

Ron Balzer; aye

Domenic Carinalli; aye

Steve Petrucci; aye

Charles Lachman; aye

Mike Doyle; aye

VOTE: 7-0-0

**C. Resolution #16/17-04:** Adoption of a Section 125 Premium Only Plan allowing for a pre-taxed deduction for employee medical benefit coverage. Admin Assistant Jennifer Crayne explained that because in 2017, employees will go over the allotted CAP for medical coverage, it will benefit the employee to make a pre-tax deduction. The plan will be administered by the District and will be compliant with all IRS laws. A motion was made by Director Balzer to adopt a Section 125 Premium Only Plan allowing for a pre-taxed deduction for employee medical benefit coverage. The motion was seconded by Director Petrucci and passed unanimously by roll call vote.

Al Fiori; aye  
Bob Gloeckner; aye  
Ron Balzer; aye  
Domenic Carinalli; aye  
Steve Petrucci; aye  
Charles Lachman; aye  
Mike Doyle; aye  
VOTE: 7-0-0

**Other:** Director Petrucci thanked Jennifer Crayne & Chief George for all of their hard work on the audit. Fire Chief Dan George reported that he is working with a group of others to make a presentation to the County on Monday November 21<sup>st</sup> regarding disbursements TOT funds.

**Adjournment:** There being no further business, Director Balzer made a motion to adjourn the meeting at 7:40 p.m. The motion was seconded by Director Gloeckner and passed unanimously.

*Minutes respectfully submitted by Jennifer Crayne*

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Ronald Balzer, Director

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Vernon Doyle, Director

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Charles Lachman, Director

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Steve Petrucci, Director

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Al Fiori, Chairman

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Robert Gloeckner, Director

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Domenic Carinalli, Director

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Date Approved